

BAD AXE PUBLIC SCHOOLS
ACCEPTABLE USE POLICY

Students of the Bad Axe Public Schools have been provided with the opportunity to access a state of the art computer network which allows limited access to the internet for “educational” activities only. The network is not intended to create a first amendment forum for free expression purposes.

Any reference made to the District System or Network applies to any networked or standalone computer, hardware, software or related items provided by the school for student or office use. Use of the Bad Axe Public School’s local area network (LAN), Internet, and stand alone computers is governed by the following rules.

1. Students may use the District System only after the school has received this “Acceptable Use Agreement,” signed by both student and parent or guardian, students will be receiving instruction and education on online safety and awareness, which will be provided in the classroom.
2. The use of the District System is a privilege, not a right, and inappropriate use may result in disciplinary action. The administration may deny access to any student who does not comply with all rules governing the use of the Network.
3. System accounts are to be used only by the authorized owner of the account for authorized educational purposes. Users may not share their passwords with another person or leave an open file or session unattended or unsupervised. Account owners are responsible for all activity under their account.
4. All use of the system must be in support of education and research and consistent with the mission of the district. The district reserves the right to prioritize use and access to the system.
5. Students should not expect privacy in the contents of their files in the District System. Authorized personnel will have access to the files at any time to review. Students should monitor their files and delete those no longer needed to avoid using unnecessary disk space. Printing will be limited to academic purposes only. A student’s person or personal effects may be searched if reasonable suspicion of unauthorized materials exists.
6. Students may not use or load any disks, CD-ROMs, software, games or other data storage devices onto the District System without permission.
7. Vandalism is prohibited. Vandalism as it applies to this policy includes but is not limited to:
 - any unauthorized action which damages or disrupts a computing system, alters its normal performance, or causes it to malfunction regardless of system location or duration
 - the deletion, examination, copying, or modification of files and/or data belonging to other users, or the district system, without permission
 - the introduction of computer “viruses” or other disruptive/destructive programs into the district system or into external networks
8. Other prohibited technology activities:
 - using the Internet to access or process inappropriate, pornographic or obscene materials, or student information
 - using the Internet to download files or information dangerous to the integrity of the district’s local area network, persons, or property
 - transmission of materials, information, or software in violation of district policy or federal, state, or local law or regulation

9. Students will not respond to unsolicited on-line contact. The use of e-mail and/or chat rooms is prohibited except when used for a classroom activity under supervision. Students are not to give out personal information or that of other students.
10. The buying and selling of goods and services via the Internet is prohibited.
11. The reproduction of copyrighted materials, without the express written permission of the owner or the proper license, is prohibited. Copyright infringement occurs when a person inappropriately reproduces a work that is protected by a copyright. If a work contains language that specifies appropriate use of that work, the expressed requirements should be followed. If a student has questions, he/she should ask a teacher.

** Violation of these guidelines may result in the loss of access to and/or use of the computer network and other technologies, other disciplinary measures, and financial reimbursement to Bad Axe Public Schools.

The internet is a network of information that provides up-to-date and relevant information that has the ability to enhance the learning process. It also is a communication network that allows both the students and teachers the ability to communicate with people all over the world. Access to this amount of information and resources, while highly valuable, also gives users a responsibility to be aware of and follow the guidelines of appropriate online behavior.

Pursuant to Federal law and CIPA regulations, students shall be given instruction in the classroom regarding the following:

- A. Online safety and security while utilizing chat rooms, social media, and other forms of electronic communication.
- B. The dangers and risks of sharing personally identifiable information online, and
- C. The consequences of unauthorized accessing of networks (e.g. "hacking"), cyber bullying, and other inappropriate and unlawful forms of activities by a student online.

Building principals are responsible for the implementation of training for students so that they are knowledgeable of this Acceptable User Policy and its guidelines. It is expected of teachers to provide guidance, instruction, and understanding to students on the appropriate use of the school's network. As stated above, the program is to educate students on appropriate online behavior, including but not limited to; interacting with individuals within online environments, (e.g. chat rooms, social networking sites), and awareness and response to cyberbullying. All students (and their parents, should they be minors) are required by the school district to sign an Acceptable Use Policy, and are to abide to the terms and conditions set forth by this policy.

This user agreement is recognized as being enforced by the Building Principals, and the Director of Technology, who are also responsible for creating and initiating the new regulations for the Acceptable Use Policy as they apply to the schools network and computers for instructional purposes.

PLEASE RETURN THIS PAGE TO THE SCHOOL OFFICE

STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY AGREEMENT

To access e-mail and/or the Internet at school, students must obtain parent permission and return this form,

Use of the Internet is a privilege, not a right. The school's Internet connection is provided for educational purposes only. Unauthorized and inappropriate use will result in a cancellation of this privilege.

The school has implemented technology protection measures which block/filter Internet access to visual displays that are obscene, pornography, or harmful to minors. The school also educates students on online safety and awareness, as well as monitors online activity of students in an effort to restrict access to child pornography and other material that is obscene, objectionable, inappropriate, and/or harmful to minors. Nevertheless, parents/guardians are advised that determined users may be able to gain access to information, communication and/or services on the Internet which the Bad Axe Public Schools has not authorized for educational purposes and/or which they and/or their parents/guardians may find inappropriate, offensive, objectionable or controversial. Parents/Guardians assume this risk by consenting to allow their students to participate in the use of the Internet. Student's accessing the Internet through the school's computers assume personal responsibility and liability, both civil and criminal, for unauthorized or inappropriate use of the Internet.

The school has the right to monitor, review and inspect any directories, files and/or messages residing on or sent using the school's computers/networks. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.

Please complete the following information: (please print):

Student User's Full Name: _____

School: _____ Grade: _____

Parent/Guardian's Name: _____

Parent/Guardian

As the parent/guardian of this student, I have read the Student Network and Internet Acceptable Use and Safety Policy and Guidelines, and have discussed them with my child. I understand that student access to the Internet is designed for educational purposes and that the school has taken available precautions to restrict and/or control student access to material on the Internet that is obscene, objectionable and/or harmful to minors. However, I recognize that it is impossible for the school to restrict access to all objectionable and/or controversial materials that may be found on the Internet. I will not hold the school (or any of its employees, administrators or officers) responsible for materials my child may acquire or come in contact with while on the Internet. Additionally, I accept responsibility for communication to my child guidance concerning his/her acceptable use of the Internet – i.e., setting and conveying standards for my daughter/son to follow when selecting, sharing and exploring information and resources on the Internet. I further understand that individuals and families may be liable for violations.

To the extent that proprietary rights in the design of a web site hosted on the Board's servers would vest in my child upon creation, I agree to assign those rights to the Board.

Please check each that applies:

- I give permission for my child to use and access the Internet at school and for the school to issue an Internet/e-mail account to my child.
- I give permission for my child's image (photograph) to be published online, provided only his/her first name is used.
- I give permission for the school to transmit "live" images of my child (as part of a group) over the Internet via a web cam.
- I authorize and license the school to post my child's class work on the Internet without infringing upon any copyright my child may own with respect to such class work. I understand only my child's first name will accompany such class work.

Parent/Guardian's Signature: _____ Date: _____

Student

I have read and agree to abide by the Student Network and Internet Acceptable Use and Safety Policy and Guidelines. I understand that any violation of the terms and conditions set forth in the Policy and Guidelines is inappropriate and may constitute a criminal offense. As a user of the Bad Axe Public School's computers/network and the Internet, I agree to communicate over the Internet and the Network in an appropriate manner, honoring all relevant laws, restriction and guidelines.

Student's Signature: _____ Date: _____

Teachers and building principals are responsible for determining what is unauthorized or inappropriate use. The principal may deny, revoke or suspend access to the Network/Internet to individuals who violate the Board's Student Network and Internet Acceptable Use and Safety Policy and related Guidelines, and take such other disciplinary action as is appropriate pursuant to the Student Code of Conduct.

Office Use: **USER NAME:** _____ **STUDENT ID #:** _____